



UNITED COUNTIES
COUNCIL *of* ILLINOIS

2025 Membership Meeting / Conference Reimbursement Policy

Meeting Attendance Stipend: UCCI provides dues-paying member counties \$500 for representation at scheduled UCCI Membership Meetings. In addition, **three** round-trip mileage reimbursements are issued at the current IRS mileage rate*. Mileage is calculated from county seat to meeting location.

The stipend assists with expenses incurred from county attendance/representation. Stipends are paid to the county on a quarterly basis.

*For certain conferences/training programs, payment of round-trip mileage is made to all attending county representative drivers. Notice is given of this prior to the event.

Hotel Reimbursement: UCCI provides \$150 per room/attendee for lodging expenses at various UCCI events held throughout the year. These events are typically two-day functions with an education seminar on second day. UCCI reimburses the county \$150, provided the attendee attends the education seminar. This reimbursement is paid to the county shortly after the event.

There are other events that a lodging reimbursement will be paid by UCCI. Seminars/events taking place that may require travel the night before for early starting time. It is handled the same way as outlined above.

Annual Conference Hotel Reimbursement: UCCI provides \$189 + tax/day toward lodging expenses of attendees at UCCI's Annual Conference. The annual conference is a two-day event, routinely held on the fourth Monday/Tuesday of July at Eagle Ridge Resort in Galena, Illinois. For every county representative, UCCI reimburses Sunday night lodging costs, provided they attend the Monday morning membership meeting; and Monday night lodging costs, provided they attend the Tuesday morning education seminar. Lodging reimbursement is provided to county representatives at the conclusion of Tuesday's education seminar in the form of a hotel voucher that must be presented at time of check-out. The total lodging reimbursement, is deducted directly from the attendee's bill by the venue. The county also receives meeting attendance/mileage** stipend reimbursement for having representation at the conference membership meeting.

**Mileage calculation from county seat to conference location.